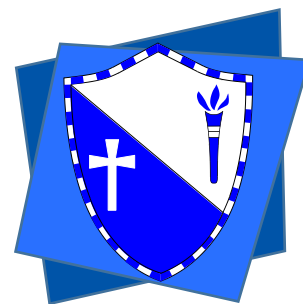


## St Mary's Farnham Royal Church of England Primary School



We aspire to grow as a community through FAITH as a FAMILY.  
Thriving for all our FUTURES enabling us to FLOURISH

**Tuesday 4<sup>th</sup> October 2022**

All Parents of children attending St Mary's Farnham Royal Church of England Primary School

### **SCHOOL GOVERNING BOARD – ELECTION OF PARENT GOVERNORS**

We have a vacancy for one Governor that is directly elected by the parents and I am therefore writing to invite nominations. No formal qualifications are required; you just need common sense, time, enthusiasm and a commitment to working as part of a team to make a difference for all the children at our school. Being a school governor can provide an opportunity to develop a wide range of transferable skills. As a guide, being a School Governor would take up 6 – 8 hours a month of your time. The term of office is 4 years.

To carry out its core functions, our board needs people with a wide range of competencies and skills. We are, however, keen to recruit parents and carers coming from 'all walks of life' and representing all groups in our School community. You can find out more about the role by contacting the Headteacher, Mrs Eaglen or the Chair of Governors, Mr Randall, by contacting the School Office on 01753 644471 or by email [office@smfr.co.uk](mailto:office@smfr.co.uk)

If you wish to stand for election, you may nominate yourself as a candidate. No proposer or seconder is required but you must signify your intention to stand, in writing. Those eligible to stand are the parents or carers of pupils who are currently registered pupils at this school. A person who works at the school for more than 500 hours in a consecutive twelve-month period or who is an elected member of the Local Authority is not eligible to be a parent governor.

The term of office will be for a period of 4 years. A parent whose child leaves the school may continue as a parent governor until the end of their term of office if he or she so wishes.

Nominations should be sent to me within the next two weeks, that is before the closing date for nominations which is **Tuesday 18<sup>th</sup> October 2022**. If there is only 1 parent nominated, they will of course be elected unopposed, but if there are more candidates than vacancies, a postal ballot will be held.

The ballot will be entirely secret and a further letter about the arrangements will be sent to you. All parents whose child/children attend this school will be entitled to vote in the postal ballot and voting will be on the basis of one vote per parent/carer per place available.

If it proves impossible to fill all vacancies, the governing board has the right to make an appointment in order to fill the required number of parent governor places on the governing board. If the need to do this arises, the governing board would first of all consider appointing a parent who has a child on roll at the school, followed by consideration of parents of former pupils, and finally parents of a school-aged child not necessarily a registered pupil at this school.

Please note that governors will be required to apply to the Disclosure and Barring Service for a DBS certificate when appointed and the school will advise on this process.

Parents may be interested in the overall constitution of the governing board, which is as follows:

- Six Foundation Diocesan Board of Education Appointed
- One Foundation Ex-Officio
- One Headteacher
- One Staff Governor, elected by other staff at the school
- Two Parent Governors
- One Local Authority Governor nominated by Buckinghamshire Council and appointed by the Governing Board

A full list of the names of the successful candidates will be made available as soon as all the appointments have been finalised.

I enclose a tear-off slip for the parent governor nomination procedure which parents may find useful, but a separate nomination letter is just as acceptable. Please return the slip or letter by **Tuesday 18<sup>th</sup> October 2022**.

Yours sincerely



Yours sincerely  
Mrs Vania Eaglen, Headteacher

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## REQUEST FOR PARENT GOVERNOR NOMINATION

St Mary's Farnham Royal Church of England Primary School

I, ....., wish to nominate myself for the position of parent governor.

SIGNED: .....

DATE: .....

Please return to the Headteacher by **Tuesday 18<sup>th</sup> October 2022**.

Will candidates please include information about themselves consisting of approximately 200 words, for distribution to parents.

Mrs Vania Eaglen - Headteacher  
Mr James Farmer – Deputy Headteacher  
St Mary's Farnham Royal C E Primary School  
Church Road, Farnham Royal, Buckinghamshire SL2 3AW  
Telephone: 01753 644471  
website: [www.stmarysfarnhamroyal.org](http://www.stmarysfarnhamroyal.org)  
email: [office@smfr.co.uk](mailto:office@smfr.co.uk)

